

February 2009

## Valued Supplier:

Medline Industries is pleased to present the latest version of the Medline Vendor Routing Guide. This new guide replaces any and all other guides you may have on hand for Medline. Please put this into effect immediately.

There are a few changes to the guide - and here is a snap shot of those changes:

- Added additional options for shipping Inbound to Medline Facilites
   (for orders that are <400# with maximum of 25 cases)</li>
  Old guide only gave (1) option which was to ship Fed Ex Ground collect.
  Many vendors were not capable of shipping this way. Here are the new options:
  - 1) Ppd&add on your own parcel ground account only if charges are \$150 or less
  - 2) If your ppd&add charges are > \$150 then ship LTL on the Medline carrier listed
- Added formula to determine if your shipping cartons are oversized and cannot be shipped via parcel ground carrier
- Changed  $-3^{rd}$  party billing address for Medline Routed Truckloads
- Changed policy on small package air shipments to Hawaii, Alaska and Puerto Rico (2<sup>nd</sup> day air is no longer the only option ship via parcel ground unless requested)

If you have any questions or concerns please feel free to conact Medline Transportation Department directly 847-949-3129. Medline appreciates your cooperation!